

WINTERRA GUEST SUITE RESERVATION FORM

Name _____ Unit no _____
Phone _____ Guest Name _____

Contact Phone Number _____ Number of guests _____

Requested Date From **4:00PM** (CHECK IN DATE) _____, 20____
Until 10:00AM (CHECK OUT DATE) _____, 20____

- Reservations will be accepted only from residing owners or tenant(s) who are identified on the Winterra Information Form.
- Any unit in arrears of strata fees, special levies or fines on the current financial statement will not be able to book guest suite.
- A unit owner may only rent the guest suite for a maximum of seven nights during a 30-day period.
- If the suite is still available 7 days before the first occupancy date, additional days can be booked to a maximum of 7 nights.
- During the high seasons, May 1 to Sept 30 and Dec 10 to Jan 7th, no refunds will be permitted within 30 days before date of occupancy.
- The owner/tenant must be present in the building during their guests stay.
- Reservation for Guest Suite will not be booked until payment and completed Guest Suite Information form has been received.
- A receipt and confirmation code for the door will then be issued. Rental fee is \$40.00 per night plus one-time cleaning fee of \$35.00.
- No pets permitted in suite.
- Winterra is a no smoking building including the guest suite.
- Please provide your own sheets, pillows, towels, blankets, dishware, glassware and utensils.
- Wifi and 'Google Chromecast' are provided for personal streaming services. Winterra is not responsible for app content or use of your account by other guests if you do not log out of your account upon departure.
- Unit owners are fully responsible for the actions of their guests or any damage caused by their guests.
To unlock the door: enter code and the 'EZSET' button. To lock door: press 'EZSET' button.
- Guest vehicle may park in the visitor zone. The visitor parking area is for short term parking, maximum 48 hours. If your guest is not using their vehicle, please have them park on the street so as to allow for other short-term guest parking.

Rental Fee: _____ nights x \$40.00 = _____

+ Cleaning Fee \$35.00

Total: _____

- Payment can be made via e-transfer to the Facilities Coordinator email, cash or cheque (payable to KAS 3521).