

Application for Request to Alter Strata Lot

Residents wishing to make changes to their unit must first forward a written request to the Strata Council. If the request is for a relatively minor change Council may consider the matter without further documentation being required. If the modification is of a major nature Council may request further documentation. The resident should not commit to any contractual work or obtain any permits until the application has been approved by Council.

Name: _____ Date: _____
Strata Plan: KAS3521 Building Address: 2532 Shoreline Dr Unit #: _____
Telephone:(day): _____(eve): _____(cell): _____(fax): _____

Description of alteration (attach diagrams, dimensions, quotes if appropriate):

Does your personal homeowner's insurance policy include coverage for this work? _____
Who is carrying out the work? _____ WCB #? _____
Insurance #? _____ (**Please attach Copies of the contractor's WCB and Insurance information to this Application Form.**)

Specific floor requirements:

In a multi-floor environment, sound emanating from the Strata lot above or beside can be a source of annoyance and flooring products which minimize sound transmission are an important consideration. Sound transmission takes two forms:

1. Impacts – sounds created by footsteps, the dropping of an object, or the moving of furniture which are measured using an Impact Insulation Class or IIC scale, and
2. Airborne sounds – conversation, music, TV which are measured using a Sound Transmission Class or an STC scale.

This Strata's bylaws state:

- A) The **surface** material, including hardwoods, laminate and any other materials *except* for carpet must have an IIC rating no less than 70; **AND**
- B) The **underlay** material must *also* have an IIC no less than 65; **OR**
- C) The combination of underlay and carpet must have an IIC rating of no less than 70.

Homeowner's Responsibilities:

1. I agree to accept responsibility for any and all costs associated with the alteration, including its initial construction, and its future maintenance.
2. I agree to maintain insurance coverage for this alteration as appropriate.
3. I agree to comply with all national, provincial and local building codes that may be applicable.
4. I agree to accept all liabilities and costs associated with this alteration.
5. I agree to pay for the ongoing repair and maintenance and upkeep of this alteration.
6. I agree to ensure that, when completed, this alteration must be included in the purchase agreement on the sale of the property so as to ensure the new owner will agree to the ongoing maintenance and upkeep of the alteration.
7. I agree that if the completed alteration is not of an acceptable standard as determined by a competent authority chosen by the Strata Council, I/we will return the property to the original state at my expense.
8. I agree to make arrangements with the Facilities Coordinator via email at winterra@telus.net for pickup or drop off of any samples required by the Strata Council for approval of my Application.
9. I agree to inform the Strata Management Company representative at Pacific Quorum as to the dates that the work will be conducted once approved by Council.
10. I agree to allow Council to review the work once completed, with 24hrs notice given.
11. I agree to provide proof of purchase to the Strata Council by way of a copy or picture of the invoice showing what was purchased to insure that what was purchased and used was what the Council agreed to allow.
12. If any landscaping has been disturbed during the alteration I agree to ensure the landscaping is returned to its original condition, as far as possible.

I agree to accept the terms, conditions and obligations as above.

Signed: _____

Date: _____

A copy of this completed form must be on file with Pacific Quorum (Okanagan) Properties Inc.

FOR COUNCIL USE

Rec'd Date: _____
Reviewed Date: _____
Approval Date: _____
Council signature: _____
Council signature: _____